

Office 365 ProPlus: Chapter 4: Forms

Disediakan oleh: Saiful Nizam Jamaluddin



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PULAU PINANG



PRESTARIANG'



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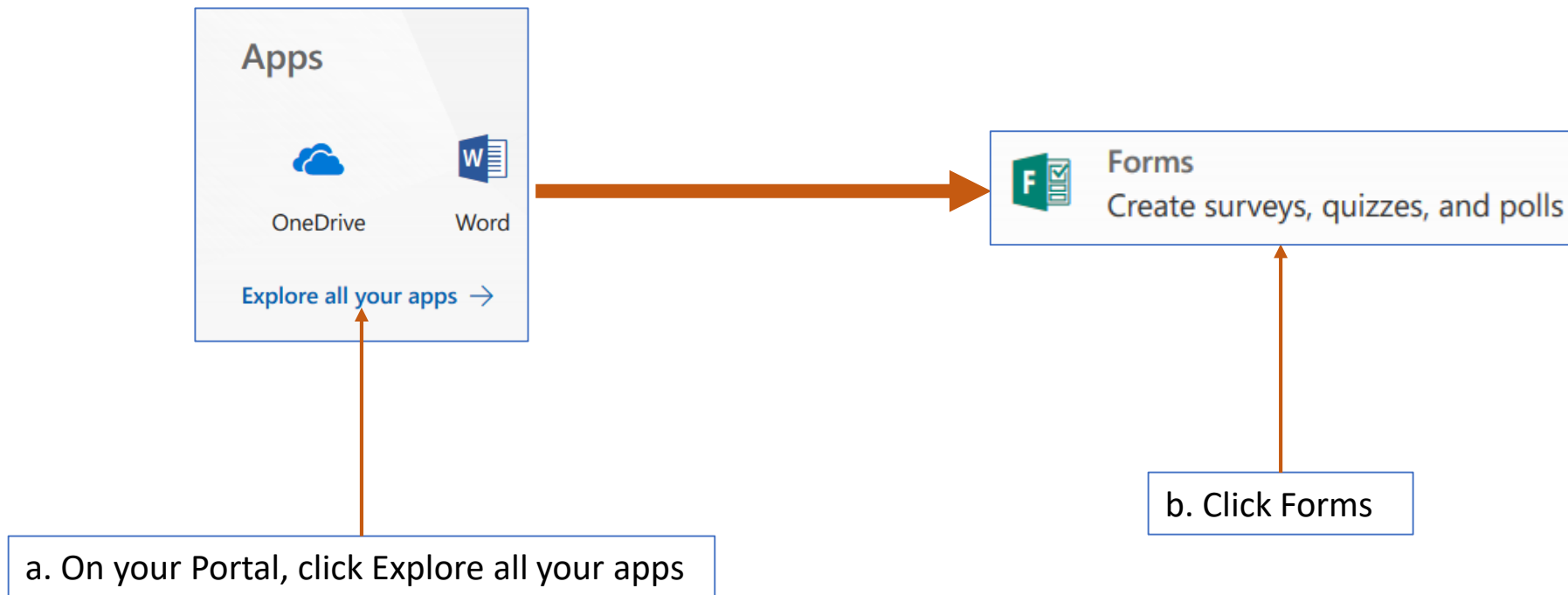


 Microsoft

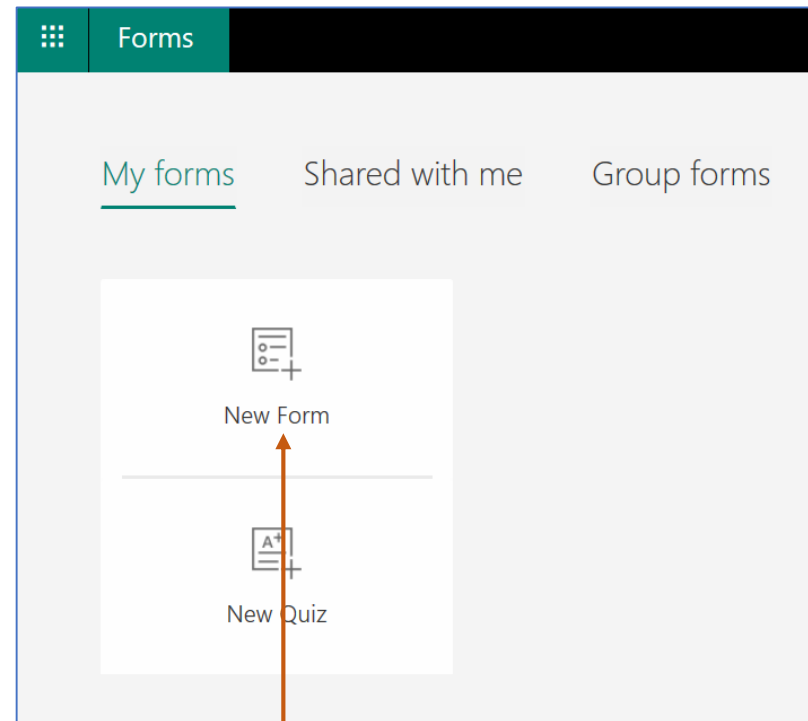
AEP
Authorized Education
Partner



1. Open Forms App



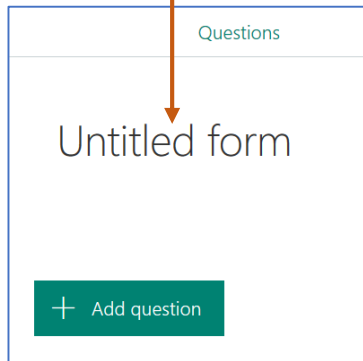
2. Forms Start Page: Create New Form



Click New Form to start creating a new survey

3. Give Your Forms a Title

a. Click Untitled form



Questions

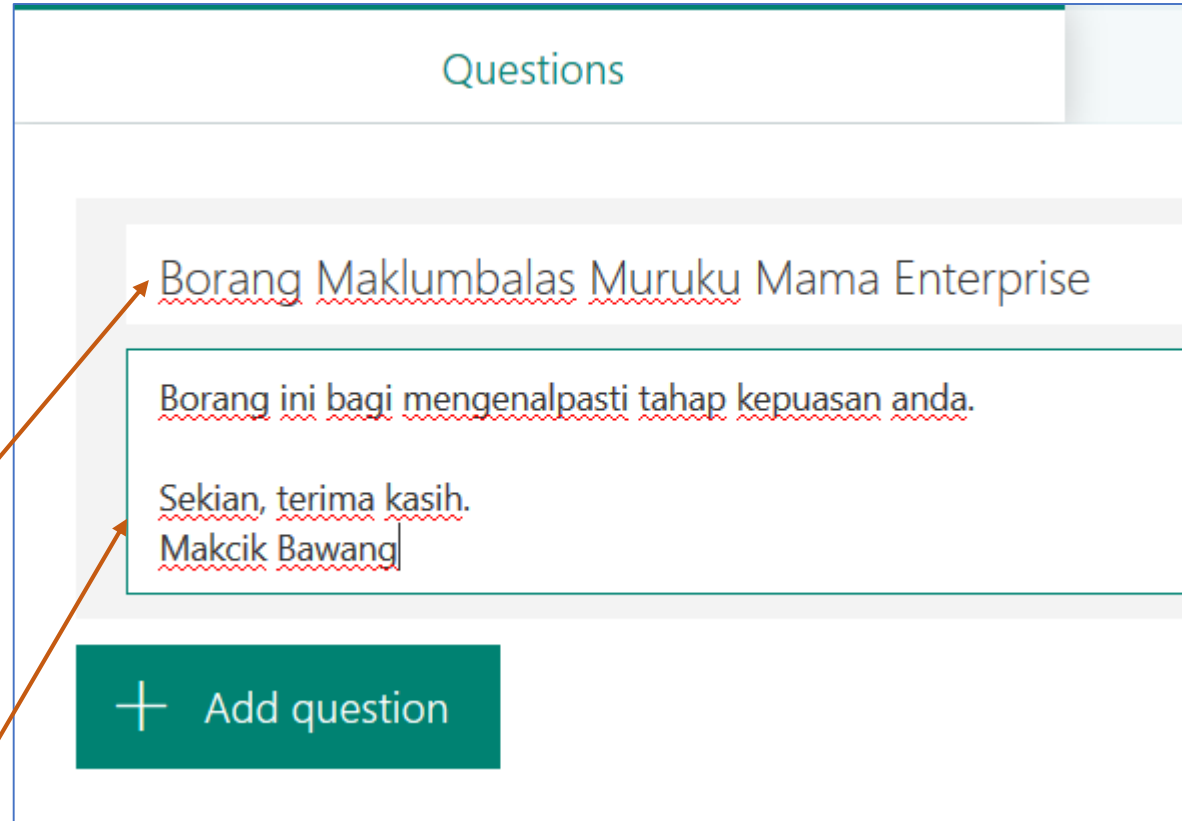
Untitled form

+ Add question



b. Fill in Untitled form as per here

c. Fill in Enter a description as per here



Questions

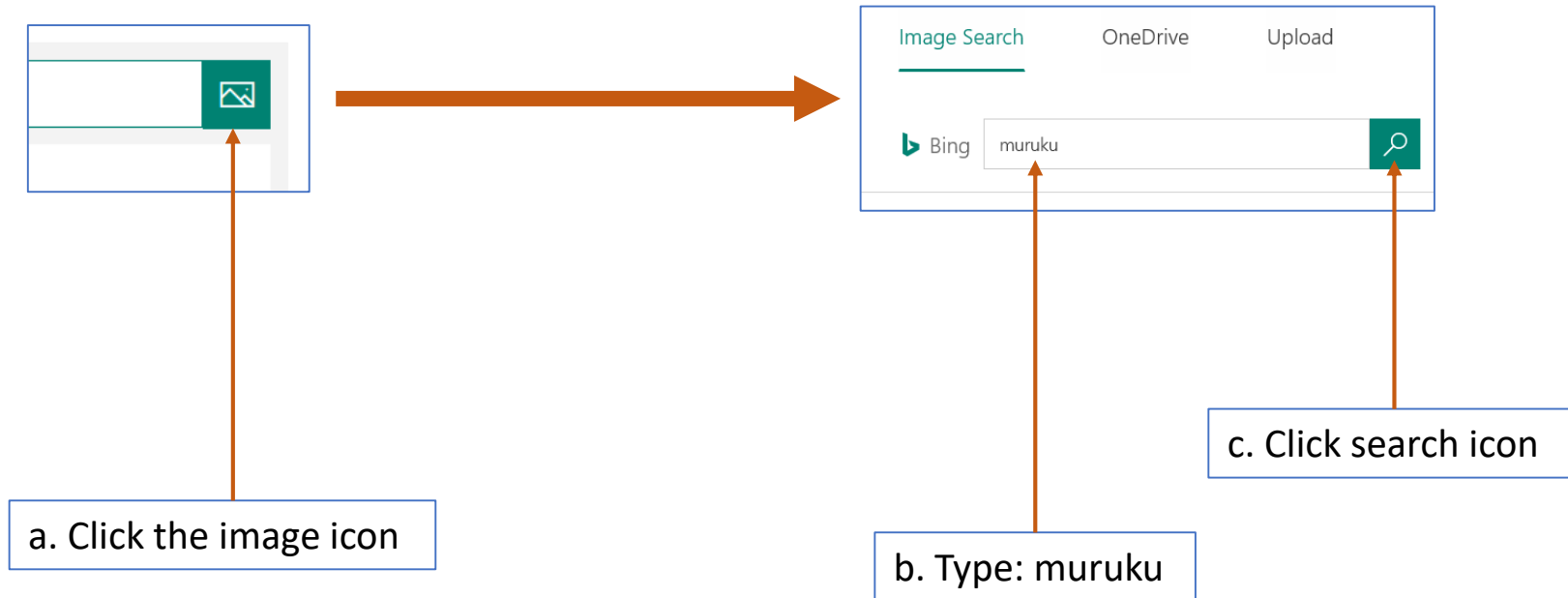
Borang Maklumbalas Muruku Mama Enterprise

Borang ini bagi mengenalpasti tahap kepuasan anda.

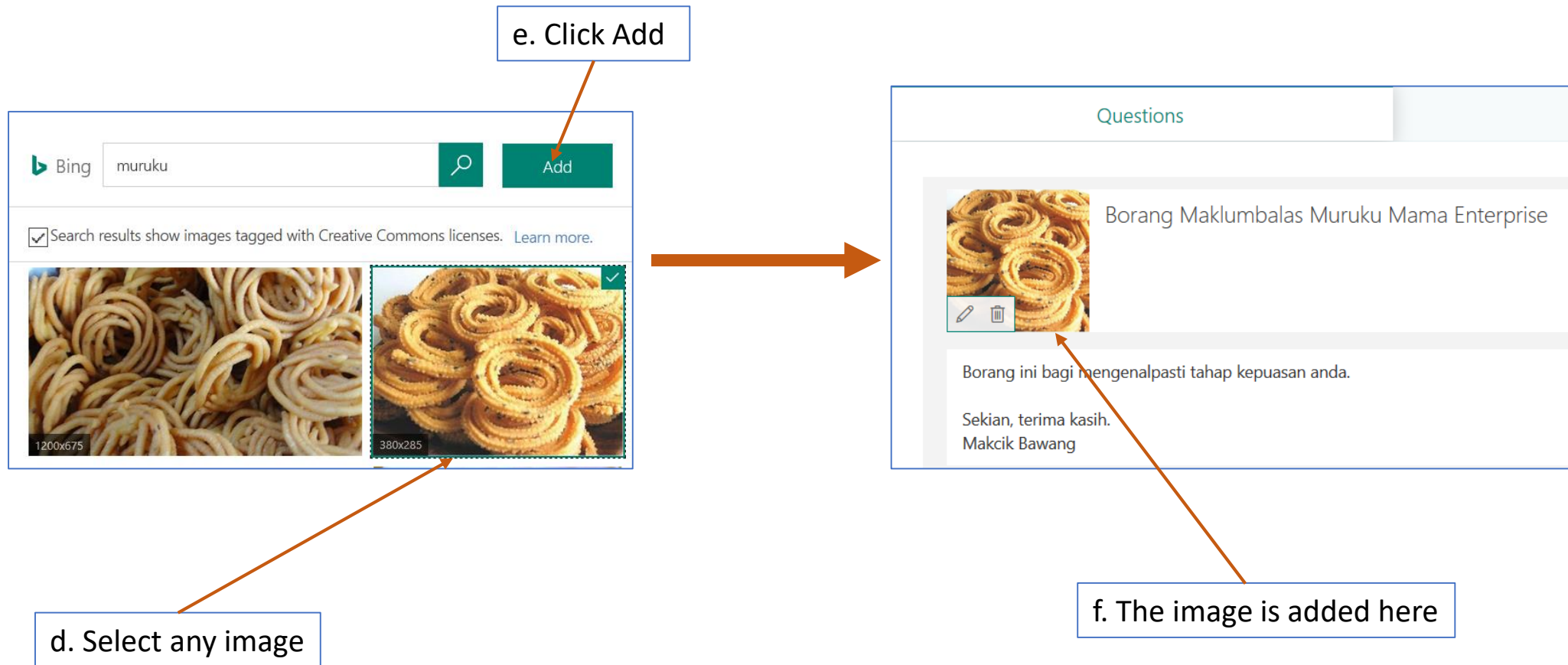
Sekian, terima kasih.
Makcik Bawang

+ Add question

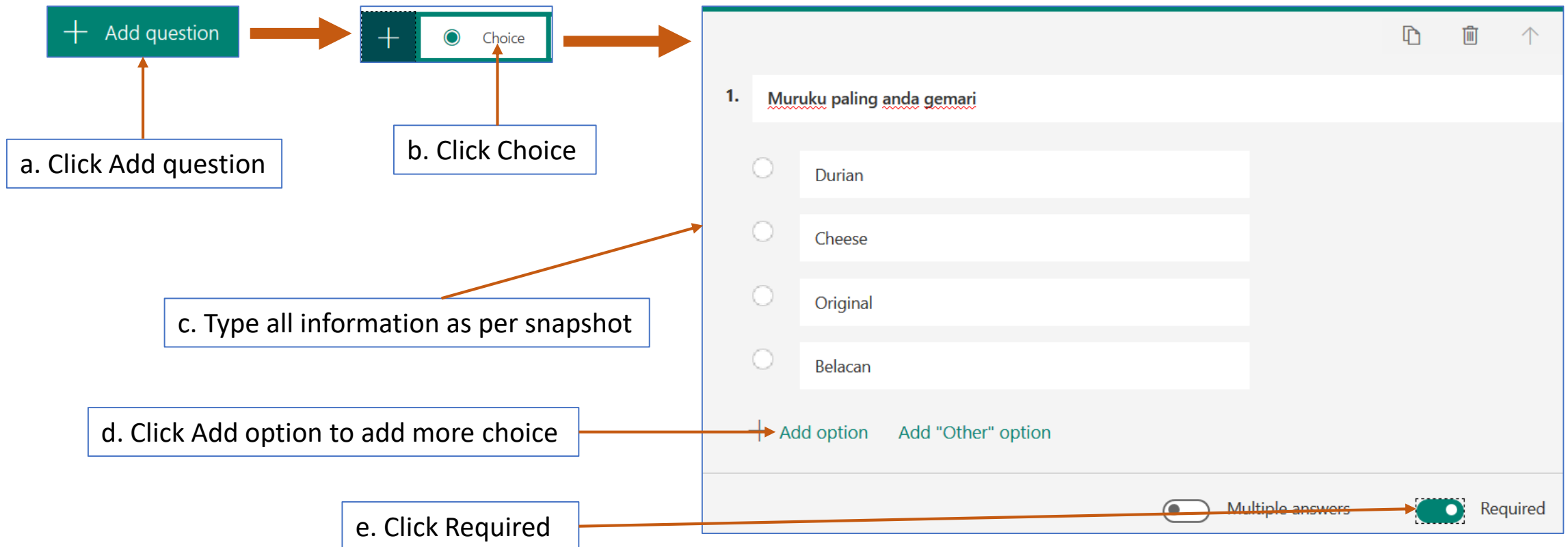
4. Adding an Image to Title (Part 1)



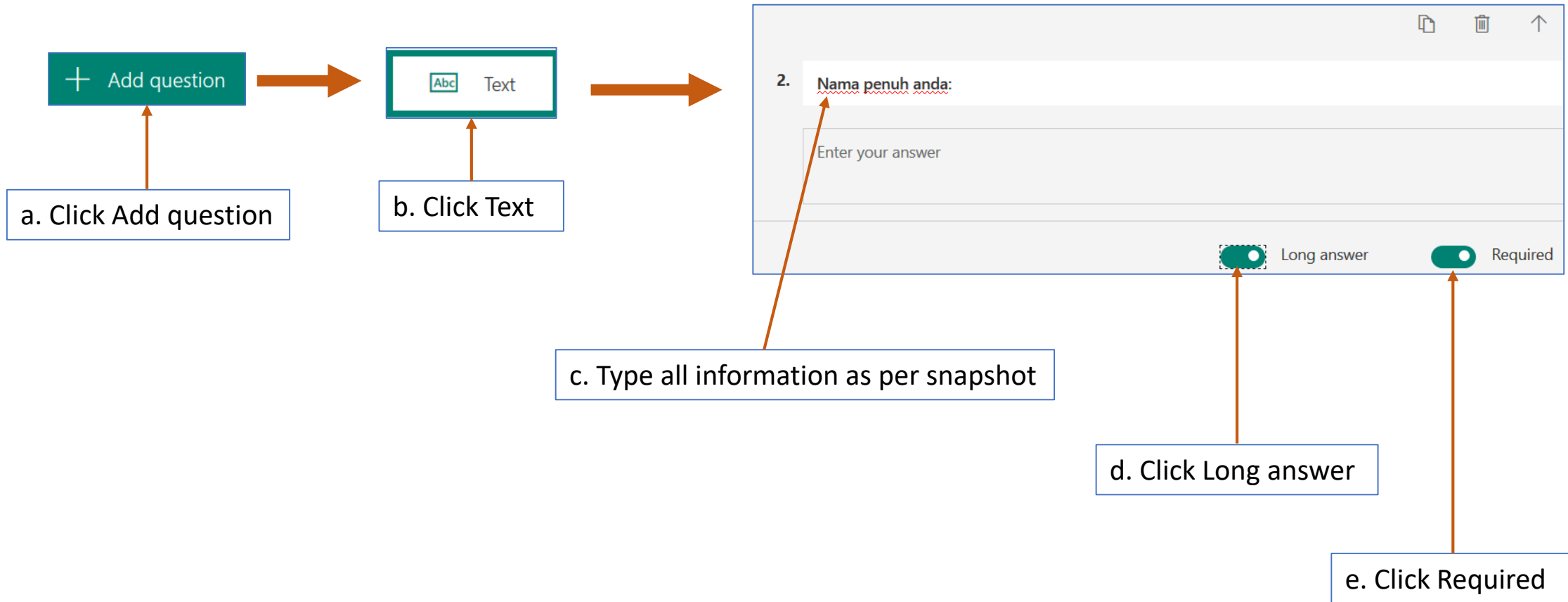
4. Adding an Image to Title (Part 2)



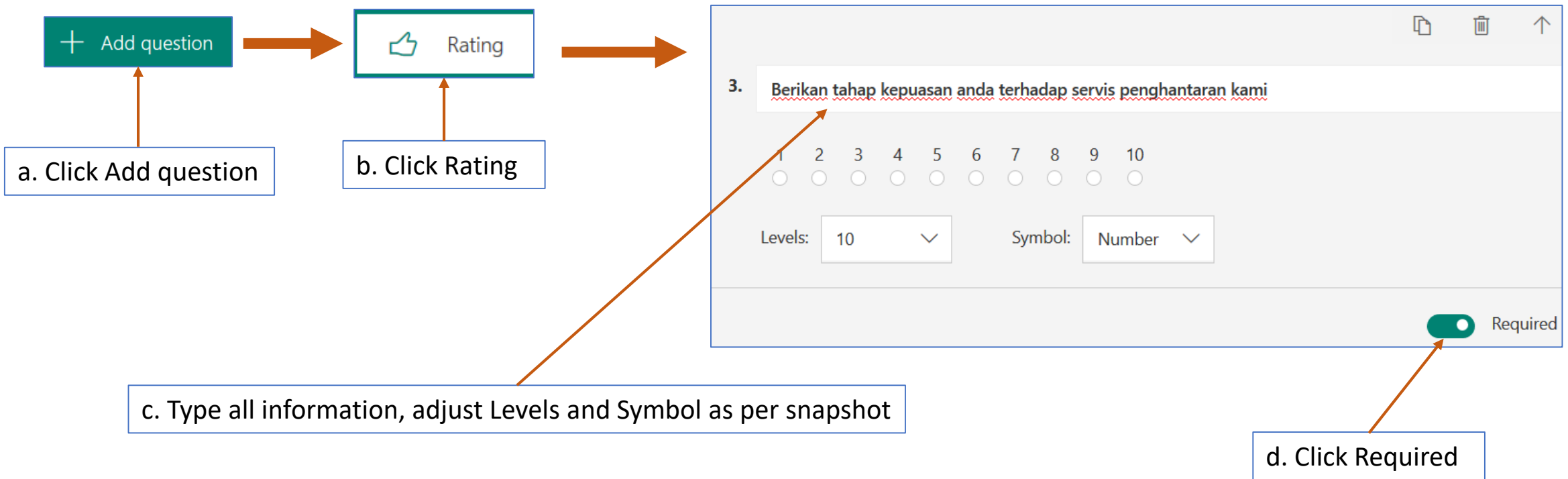
5. Adding Questions (Choice)



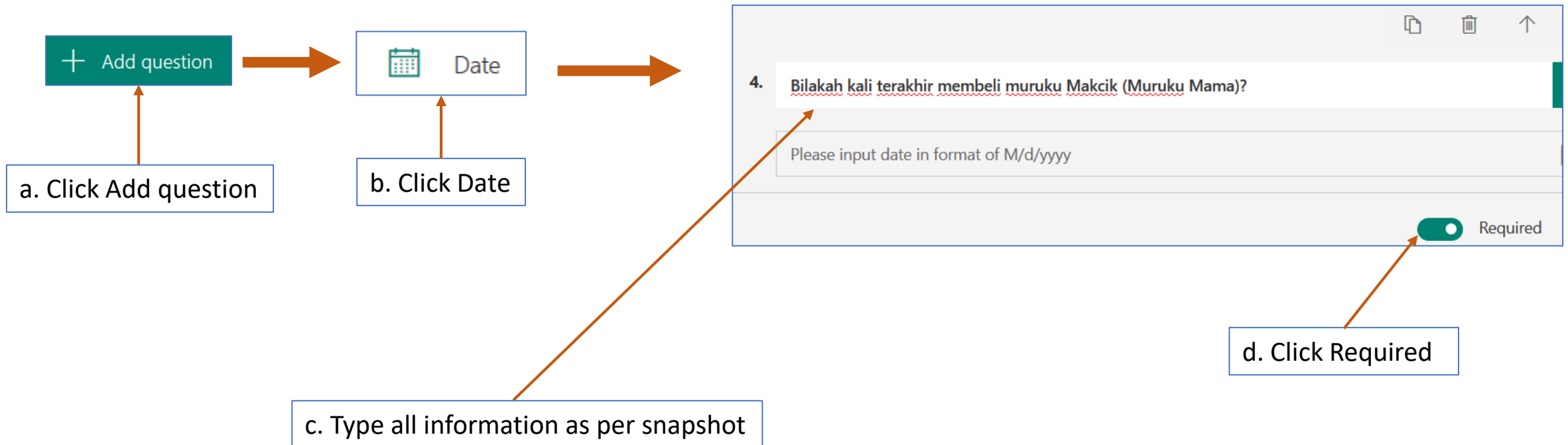
6. Adding Questions (Text)



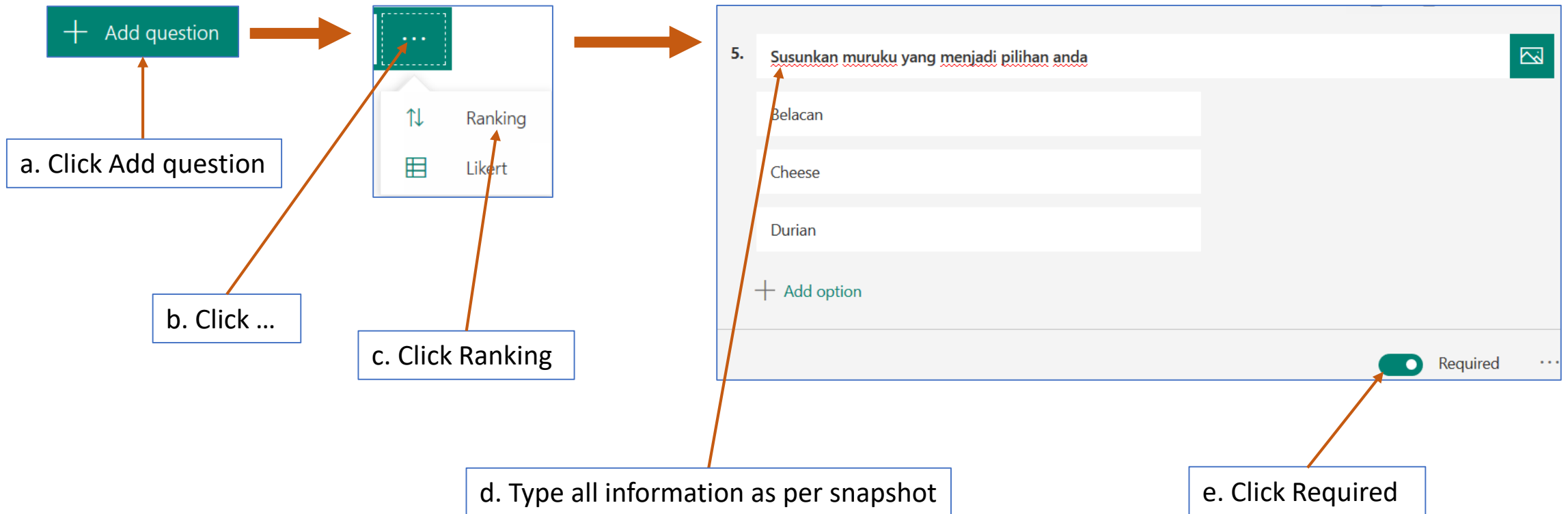
7. Adding Questions (Rating)



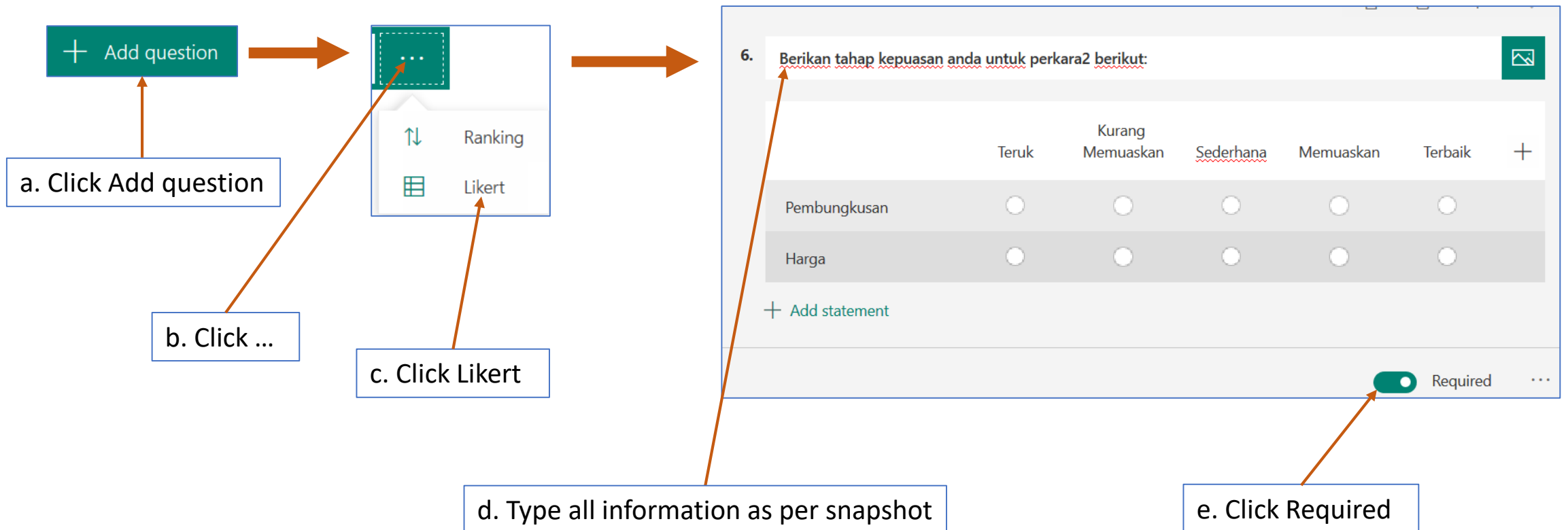
8. Adding Questions (Date)



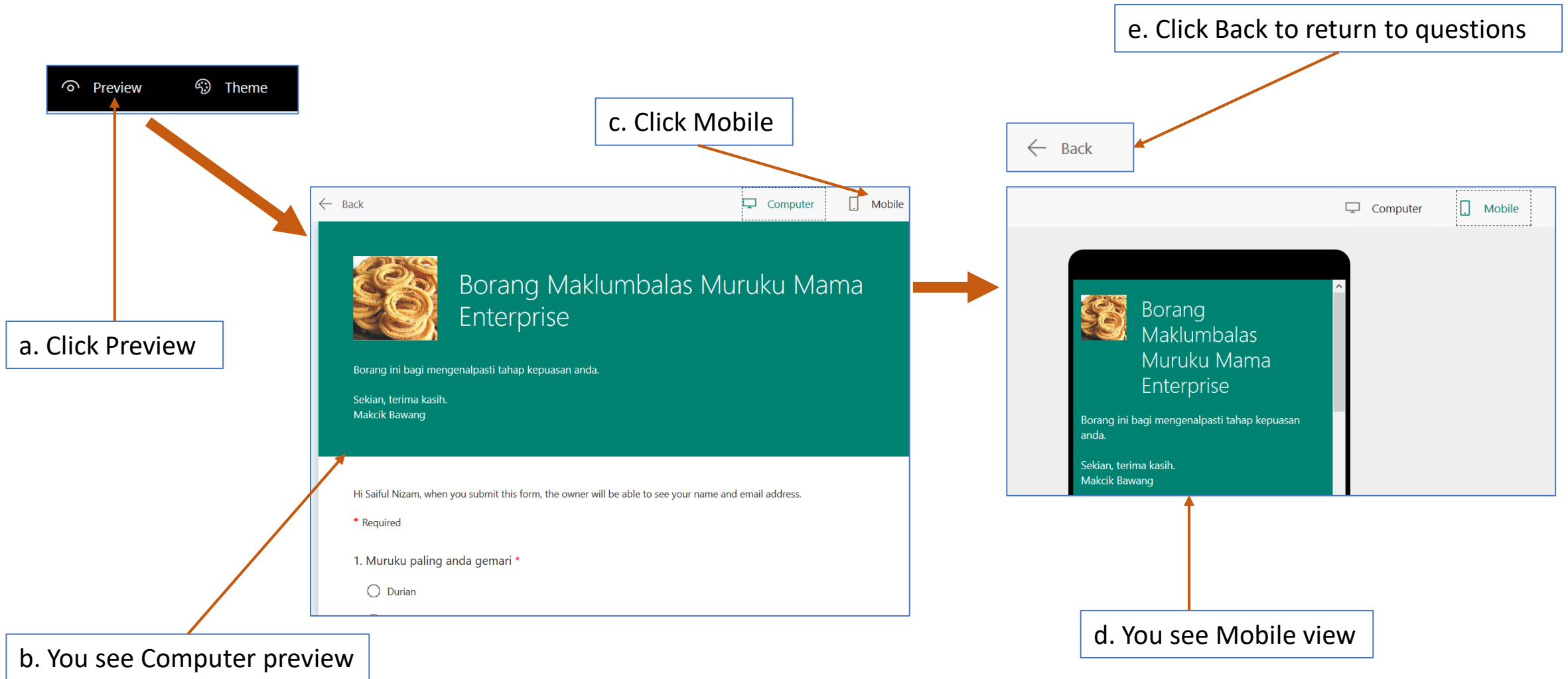
9. Adding Questions (Ranking)



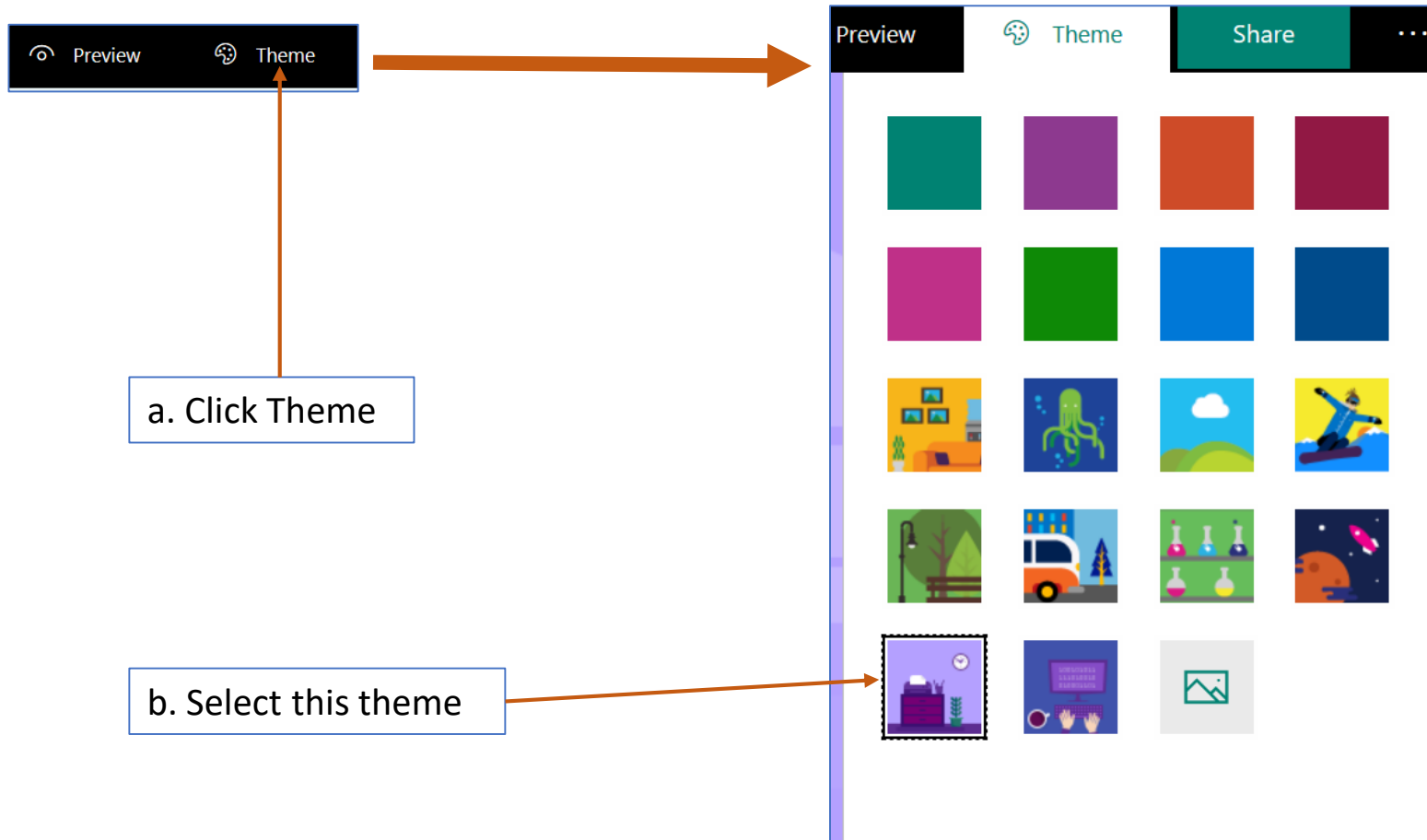
10. Adding Questions (Likert)




11. Preview Forms



12. Change Forms Theme (Part 1)



12. Change Forms Theme (Part 2)

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Borang ini bagi mengenalpasti tahap kepuasan anda.

Sekian, terima kasih.
Makcik Bawang

Hi Saiful Nizam, when you submit this form, the owner will be able to see your name and email address.

* Required

1. Muruku paling anda gemari *

Durian

Cheese

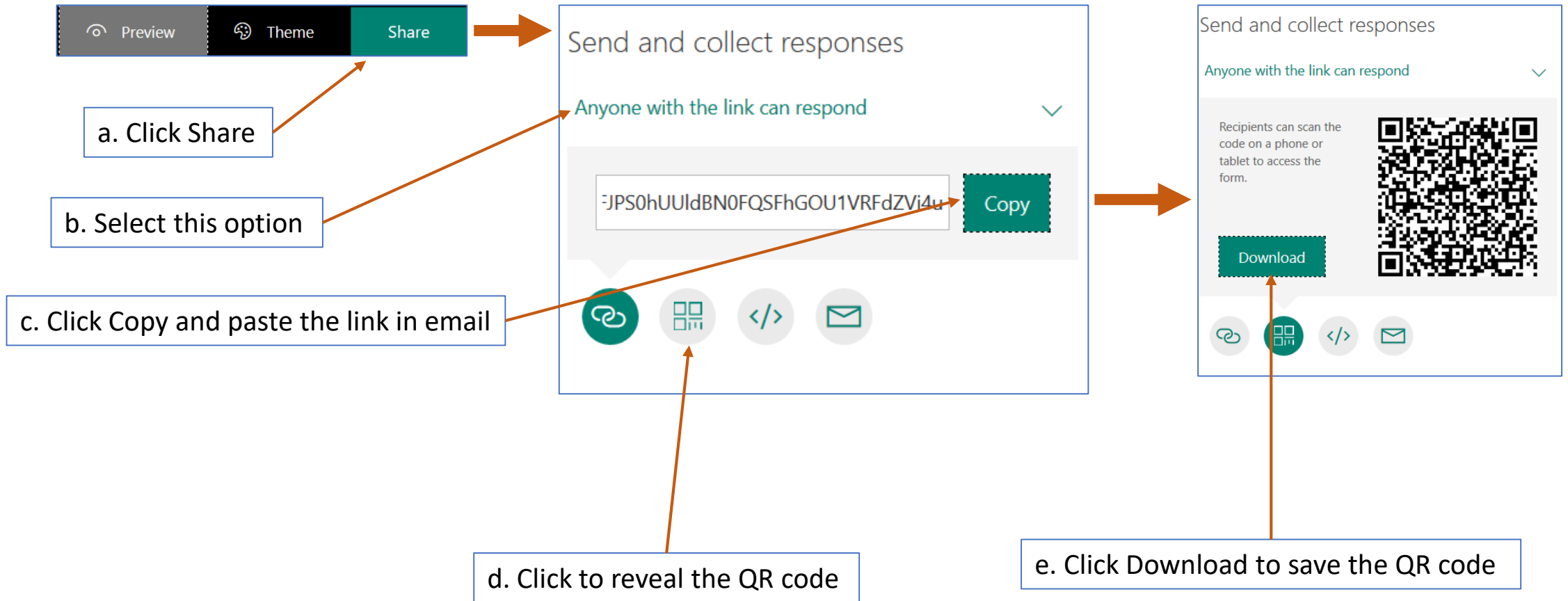
Original

Belacan

2. Nama penuh anda: *

c. When in preview, your new Forms should look like this snapshot

13. Share Your Forms



Tamat Terima kasih

Disediakan oleh: Saiful Nizam Jamaluddin



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